

VILLAGE BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 20, 2020

**Peterson called the meeting to order at 6:00 PM in the Community Room. Board members had been given the agenda and supporting documents, and notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Peterson pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Peterson, Hartshorn, Custer, Rupe and Ubben. Also present: Chuck Seuferer, Sione Siale, Chris Vasa, Lynn Maxson, Mary Maxson, Gary Swanson, Steve Anderson, Brian Roland and Joan Lindgren.**

**Hartshorn moved to approve the September 15, 2020 minutes as presented. Custer seconded. Voting Yes: Hartshorn, Custer, Ubben and Peterson. Voting No: None. Abstain: Rupe. Motion carried.**

The September 30<sup>th</sup> minutes were reviewed. Peterson asked if the "Contractor's Application" should read "Yong Construction". Lindgren noted the spelling change of "Marlarky" to "Malarky". **Rupe moved to approve the September 30, 2020 minutes with the changes of the "Contractor's Application" to "Yong Construction" and "Marlarky" to "Malarky". Peterson seconded. Voting Yes: Rupe, Peterson, Custer, Ubben and Hartshorn. Voting No: None. Motion carried.**

Lindgren reviewed Pay Application #3 for work completed through 10/8/2020 on the Laura Lane and Beech Project. The total amount requested is \$21,595.00, which includes the \$13,324.20 which was cut out of the 2019/2020 fiscal budget. The amount needed is \$8,270.80 to complete Pay Application #3.

**Rupe moved to cut a check for \$8,270.80 and to also include the check that was already approved for 13,324.20 for the total of \$21,595.00 to Yong Construction for Pay Application #3. Peterson seconded. Voting Yes: Rupe, Peterson, Custer, Ubben and Hartshorn. No: none. Motion carried.**

The Master Fee Schedule was reviewed and tabled until Ogden can review.

Chuck Seuferer with JEO was present to review the Hunter Addition Construction Phase Contract. As part of the Village's Subdivision Regulations, the Village is to oversee the project. Hunter has their engineer overseeing the site. Discussion held.

**Peterson moved to enter into the contract with JEO to oversee the Hunter Addition Construction Phase as presented for up to \$4,350.00. Custer seconded. Voting Yes: Peterson, Custer and Ubben. No: Hartshorn. Abstain: Rupe. Motion carried.**

A draft One and Six Year Street Plan was reviewed. Peterson noted the 2nd Street Project on the map is marked from Beech to Spruce, but it should be Pine to Beech. Elm Street, from 2nd to 3rd, should only be the intersection, and possibly from 3rd to 4th.

Roland reviewed 1) Well # 4. SUEZ will be contacted for options. 2) WWTP blower repair. 3) Park restrooms will be winterized this week. 4) Park Street water repair. 5) Salt and sand for winter. 6) Mower maintenance.

Peterson reviewed the Park Street water repair was on the homeowner's side of the corp stop, and should be the homeowner's responsibility. However, there was work on the Village's side that needed to be repaired. Discussion held. The Board agreed to ask the homeowner to share half the Plumber's cost.

Bids to repair the Spruce Street water leak were reviewed.

**Ubben moved to accept Dave's Plumbing proposal for the repair of the Spruce Street water leak for \$3,125.00. Rupe seconded. Voting Yes: Ubben, Rupe, Custer, Hartshorn and Peterson. No: none. Motion carried.**

Peterson reviewed the part-time backup water/wastewater operator position. The attorney has been contacted and Ubben could be hired as an "emergency" part-time backup water/wastewater operator. Roland will check into any required licenses.

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**Peterson moved to hire Brian Ubben for the Emergency Part-Time Backup Water/Wastewater Operator. Rupe seconded. Voting Yes: Peterson, Rupe, Custer and Hartshorn. No: none. Abstain: Ubben. Motion carried.**

Additional items reviewed by Roland: 1) Water/Wastewater/Storm Water Mutual Aid Agreement was mentioned and no action taken. 2) Sewer jetting bids were reviewed. Additional information will be requested, including a longer contract. 3) Electrical issues at the wells. The three phase is unbalanced. OPPD will be contacted.

No parking consideration at the northwest corner of 1<sup>st</sup> and Elm was discussed. Hartshorn said it is hard to see traffic coming from the North when you are going East. Ernie's will be contacted regarding the no parking area.

Purchasing a spreader/sprayer was discussed.

**Rupe moved to approve the purchase of a spreader/sprayer from Small Engine Specialists not to exceed the amount of \$7,999.00. Peterson seconded. Voting Yes: Rupe, Peterson, Hartshorn, Ubben and Custer. No: none. Motion carried.**

Anderson reviewed the Police Report, including 1) Police car repairs for both vehicles. Hartshorn will look at the old police car. 2) Junk vehicles and citations. 3) Barking dogs. 4) Fine schedule. The attorney will be contacted for fines that can be paid without court costs. 5) Speed limit sign on Main Street needs to be changed to match the Ordinance from 25 mph to 35 mph. The Board agreed to change it back to 35 mph. 6) Didn't receive a grant for the speed sign. Other options will be researched. 7) Training.

The building inspector report was reviewed. Peterson questioned why the Street at 213 Main hasn't been repaired yet. Discussion held. Masek will be asked to come to the next meeting, if the Street isn't repaired.

**Peterson moved to accept the building inspector's monthly report as presented. Ubben Seconded. Voting Yes: Peterson, Ubben, Rupe, Custer and Hartshorn. No: none. Motion carried.**

Allowing the Building Inspector to locate lot pins with a metal detector was discussed. Feedback from several towns were reviewed. The Board agreed to require lot pins to be found before a fence can be built.

A building permit for boring fiber optics to CerescoBank was reviewed.

**Rupe moved to approve the building permit for construction of fiber optics by Unite for CerescoBank. Custer seconded. Voting Yes: Rupe, Custer, Ubben and Peterson. No: none. Abstain: Hartshorn. Motion carried.**

**Rupe moved to approve the Treasurer's Report. Hartshorn seconded. Voting Yes: Rupe, Hartshorn, Ubben, Custer and Peterson. No: none. Motion carried.**

**Hartshorn moved to approve the claim to JEO for \$4,340.00. Ubben seconded. Voting Yes: Hartshorn, Ubben, Custer and Peterson. No: none. Abstain: Rupe. Motion carried.**

Claims were reviewed. Rupe moved to approve the claims with the additions provided. Custer seconded. Voting Yes: Rupe, Custer, Ubben, Hartshorn and Peterson. No: none. Motion carried. The approved claims are as follows: AFLAC \$403.38/ins; Ameritas Life \$24.35/ins; Aqua-Chem \$100.00/wat; Bromm, Lindahl ET AL \$217.50/gen; NEMSA \$480.00/fire; Baker & Taylor \$278.49/lib; Bomgaars \$51.44/st, prk; DASH \$104.90/sew; Dave's Plumbing \$680.00/wat; Delta Dental \$136.50/ins; Erickson & Brooks \$3,100.00/gen, wat, st, sew; First Bankcard \$49.55/lib; Frontier Coop \$505.24/fuel; Klute \$49.94/st; Jackson Services \$197.53/uniforms & mats; Menards \$211.93/st, gen, wat, sew, fire; Municipal Supply of Nebraska \$48.16/wat; One Call Concepts \$38.79/sew, wat; OPPD \$4,728.52/electric; Otte Oil \$514.90/fuel; Potter's Landscaping \$372.50/prk, str; Sandy Tvrdy \$365.00/gen, prk; U.S. Post Office \$195.00/gen; Verizon \$173.22/phones; Windstream \$387.62/phones; Mullen Coughlin \$6,074.00/gen; Municipal Supply of Omaha \$1,108.84/wat; Nebraska Public Health Environmental Lab \$30.00/wat/ Radar Shop \$43.00/pol;

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**Wahoo/Waverly Adv \$292.66/gen; Wahoo Auto Parts \$7.00/wat; Waste Connections \$5,259.73/trash; Sam's Club \$180.34/lib; Nebraska Department of Revenue \$3,765.57/sales tax; Brian Roland \$401.17/health ins; Payroll Liabilities: American Funds \$536.16; Nebraska Department of Labor \$46.57; United States Treasury \$6,214.96; Payroll \$23,538.78**

Maxson reviewed the trees have been planted.

**Hartshorn moved to approve the Library Report as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Custer, Ubben and Peterson. No: none. Motion carried.**

**Rupe moved to approve the Fire Department Report as presented. Hartshorn seconded. Voting Yes: Rupe, Hartshorn, Custer, Ubben and Peterson. No: none. Motion carried.**

Hartshorn reviewed the costs to build a new server. Discussion held. Cost is roughly \$1,055.00 without shipping costs.

**Rupe moved to purchase the computer equipment from Newegg not to exceed the amount of \$1,500.00. Peterson seconded. Voting Yes: Rupe, Peterson, Custer and Ubben. No: none. Abstain: Hartshorn. Motion carried.**

Lindgren noted the audit is scheduled for the first week of November.

**Rupe moved to approve the closure of 2<sup>nd</sup> Street from Beech Street to Spruce Street on Friday, October 30<sup>th</sup> from 5:30 PM to 9:00 PM, and waive the Peddler Permit fees for Trunk or Treat. Peterson seconded. Voting Yes: Rupe, Peterson, Custer, Ubben and Hartshorn. No: none. Motion carried.**

Sione Siale from Waste Connection and Chris Vasa from Road Runner were present to answer questions regarding bids for the solid waste contract. The Board will review the bids further and award the contract at either the November or December meeting.

The statement of values for the Village's insurance was reviewed. Discussion held. The insurance agent will be contacted for further information and invited to attend the next meeting.

Ubben asked about the Hobson Creek banks. Bids will be obtained for the work included in the JEO study.

**Peterson moved to adjourn the meeting at 7:54 PM. Hartshorn seconded. Voting Yes: Peterson, Hartshorn, Custer, Rupe and Ubben. No: none. Motion carried.**

Scott Peterson, Chairman  
Joan Lindgren, Clerk